

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT #1
PO BOX 1037
CASTROVILLE, TEXAS 78009**

MINUTES

WEDNESDAY, OCTOBER 13, 2021, 6:30PM

Meeting Location: Courtroom of the Medina County Sub Courthouse at Precinct 2, 8366 FM 471 S, Castroville, TX

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting to order at 6:37pm, and established a quorum with Board Secretary Tom Page, Board Assistant Treasurer Pam Mathis, Board Vice President Rodney Hitzfelder, and Board Treasurer Terry Beck present. Administrative Coordinator Polly Edlund, Administrative Assistant Lori Stein, Chief Clint Cooke, Attorney Clay Binford on behalf of the City of Castroville, and Ronda McNew were also in attendance. Assistant Chief of Administration John Banning was absent. Additional attendees were Mico VFD Assistant Chief Ian Zabel, Mico VFD Captain Susan Tinsley, LaCoste VFD Lieutenant Jarrett Ferris, LaCoste VFD Chief Joe Wells, Castroville VFD Lieutenant I Melanie Godwin, Castroville VFD Assistant Chief Dan Thornley, Allegiance Mobile Health District Manager/San Antonio Operations Jorge de la Cerda, and Allegiance Mobile Health Regional Vice President Amanda Baum. Mrs. Christina Cooke, Tommy Erickson and his wife Sherrie, and interested Mico citizen Joe Suszczynski were also present.

1 – A. PLEDGE OF ALLEGIANCE and ANY SPECIAL GUESTS/RECOGNITION(S):

President Dziuk requested all in attendance to rise, face the United States flag and then the State of Texas flag and pledge their allegiance to each, respectively. President Dziuk thanked all for their loyal and patriotic participation.

President Dziuk moved to agenda item **II. Executive Session – Closed Meeting.**

II. EXECUTIVE SESSION – CLOSED MEETING:

1. The MCESD1 Board of Commissioners will meet in closed executive session as authorized by Texas Government Code Chapter 551 under one or more of the following sections of Chapter 551, Texas Government Code: §§ Section 551.071 (*Consultation with Attorney*), Section 551.072 (*Deliberation about Real Property*), Section 551.073 (*Deliberations about Gifts and Donations*), Section 551.074 (*Personnel Matters*), Section 551.087 (*Economic Development*).

A. Discussions and Deliberations related to MCESD1 Staff, Internal District Structures, and personnel matters.

Board Treasurer Beck moved to meet in closed executive session as authorized by Texas Government Code Chapter 551 under the following sections: §§ Section 551.072 (*Deliberation about Real Property*), Section 551.073 (*Deliberations about Gifts and Donations*), Section 551.074 (*Personnel Matters*), Section 551.087 (*Economic Development*) and Section 551.071 (*Consultation with Attorney*) if needed. Board Assistant Treasurer Mathis seconded his motion, and the motion was approved with a 4-0 vote. The MCESD1 Board of Commissioners went into executive session at 6:39pm. Chief Cooke was invited to the executive session at 6:59pm and returned to the general meeting at 7:29pm. Attorney Ken Campbell was not needed for the executive session.

CLOSED EXECUTIVE SESSION:

Board Assistant Treasurer Mathis moved to close the executive session. Board Treasurer Beck seconded her motion, and the motion was approved with a 4-0 vote. The executive session concluded at 7:39pm.

The Board allowed time for the Commissioners to reenter the room before reconvening in open session.

III. RECONVENE IN OPEN SESSION:

1. OPEN MEETING: CALL TO ORDER and ROLL CALL:

Board Treasurer Terry Beck at the direction of President Marvin Dziuk called the meeting back to order at 7:41pm, and established a quorum with Board Secretary Tom Page, Board Assistant Treasurer Pam Mathis, and Board Vice President Rodney Hitzfelder present. Board President Dziuk joined the meeting at 7:42pm. Administrative Coordinator Polly Edlund, Administrative Assistant Lori Stein, Chief Clint Cooke, Attorney Clay Binford on behalf of the City of Castroville, and Ronda

McNew were also in attendance. Assistant Chief of Administration John Banning was absent. Additional attendees were Mico VFD Assistant Chief Ian Zabel, Mico VFD Captain Susan Tinsley, LaCoste VFD Lieutenant Jarrett Ferris, LaCoste VFD Chief Joe Wells, Castroville VFD Lieutenant I Melanie Godwin, Castroville VFD Assistant Chief Dan Thornley, Allegiance Mobile Health District Manager/San Antonio Operations Jorge de la Cerda, and Allegiance Mobile Health Regional Vice President Amanda Baum. Mrs. Christina Cooke, Tommy Erickson and his wife Sherrie, and interested Mico citizen Joe Suszczynski were also present.

2. DISCUSSION and POSSIBLE ACTIONS FOLLOWING EXECUTIVE SESSION:

None.

At this point President Dziuk moved back to the top of the agenda section I item 2 Consent Agenda.

2. CONSENT AGENDA - DISCUSSIONS & POSSIBLE RESOLUTIONS ON THE FOLLOWING:

2 – A – 1. MINUTES, RESOLUTION OF ACCEPTANCE – (September):

September 8th Budget meeting with tax hearing

September 11th Saturday Executive Session Fire Chief Interviews

September 16th MCESD1 Board Executive Session

September 16th Joint MCESD1 meeting with TTA Team, Chiefs, and Presidents

Staff noted the following corrections were made after the minutes were sent to members of the Board for review:

September 16th Board Executive Session – Correction on the day of the week. The meeting was Thursday not Saturday, and the motion to go into executive session changed from 2-0 to 3-0 to reflect an established quorum was present. President Dziuk was the third commissioner.

2 – A – 2. ACCEPT FINANCIAL REPORTS and APPROVAL FOR PAYING BILLS and APPROPRIATE FUND TRANSFERS:

October Report detailing September's remittances was in the Board's meeting folder.

2– A – 3. SALES TAX REPORTS (SEPTEMBER/YTD):

Sales Tax Reports were emailed on October 9th to Board members for their information and review.

2 - A - 4. DISTRICT-WIDE FIRE and EMS RUN REPORTING and QUARTERLY FINANCIAL and OPERATIONAL REPORTS REQUIREMENTS:

Castroville VFD Run reports for August were not entered into the reporting system in a timely manner which caused a delay in the submission of the combination VFD reports. The September EMS run reports and August EMS revenue reports were emailed to the Board for their information and review.

2 – A – 5. INSURANCE – ANY INSURANCE ISSUES REPORTED/CLAIMS/ANNUAL RENEWALS/ WORKER'S COMP ISSUES:

MCESD1 Staff added Chief Cooke to the Workers Compensation Insurance and other appropriate insurance policies upon signing his hiring agreement with President Dziuk.

Board Vice President Hitzfelder moved to accept, adopt, and approve all reports as presented and to appropriate fund transfers within Consent Agenda Items 2-A-1, 2-A-2, 2-A-3, 2-A-4, and 2-A-5; except for the minutes from the 'September 8th Budget meeting with tax hearing' that Board Assistant Treasurer Pam Mathis requested be pulled out for discussion. His motion was seconded by Board Secretary Page and the motion approved with a 4-0 vote.

2 – B. CONSENT AGENDA ITEMS PULLED OUT FOR DISCUSSION:

September 8th Budget Meeting with tax hearing:

Commissioner Mathis noted that she wanted her statement "that she will not ever vote for an unbalanced budget" to be included in the September 8th minutes; section I item #5 MCESD1 BUDGET 2021-2022 – DISCUSSION, ACTION, and POSSIBLE RESOLUTION OF ACCEPTANCE.

Recap on item 5:

President Dziuk asked the Board if more discussion or further action was required on the 2021-2022 proposed budget prior to vote for approval and there were no additional questions or concerns voiced. Tom moved to vote on the approval of the MCESD1 2021-2022 budget with a roll call vote. Terry seconded his motion. Roll call votes: Pam-No, Terry-Abstain, Tom-Yes, President Dziuk-Yes, and Rodney-Absent. The budget was approved with a 2-1 vote, 1-abstention, 1-absent.'

Commissioner Mathis wanted the minutes to be stated thusly:

President Dziuk asked the Board if more discussion or further action was required on the 2021-2022 proposed budget prior to vote for approval and there were no additional questions or concerns voiced. Commissioner Page moved to vote on the approval of the MCESD1 2021-2022 budget with a roll call vote. Commissioner Beck seconded his motion. Roll call votes: Commissioner Mathis-No and that she will not ever vote for an unbalanced budget,

Commissioner Beck-Abstain, Commissioner Page-Yes, MCESD1 Board President Dziuk-Yes, and Commissioner Hitzfelder-Absent. The budget was approved with a 2-1 vote, 1- abstention, 1-absent.'

Commissioner Beck noted that the entire budget was not in a deficit, the property tax budget was just a portion of the overall budget and the reserve fund or the sales tax fund would be used to balance the overall budget. Commissioner Mathis reiterated that no portion of the ESD's budget process should be planned using a deficit, and the MCESD#1 needed to work within the property tax money planned to be received. Commissioner Beck moved that the September 8th Budget meeting minutes be amended and approved with Commissioner Mathis' addition. Commission Page seconded his motion and the motion approved with a 4-0 vote.

At this point, President Dziuk resumed his role, presiding over the meeting.

3. CONCERNED CITIZEN COMMENTS:

None.

The below executive session agenda items were moved to before the Consent agenda. (see above).

II. EXECUTIVE SESSION – CLOSED MEETING:

CLOSED EXECUTIVE SESSION:

III. RECONVENE IN OPEN SESSION:

1. OPEN MEETING: CALL TO ORDER and ROLL CALL:

2. DISCUSSION and POSSIBLE ACTIONS FOLLOWING EXECUTIVE SESSION:

3. DISCUSSIONS and POSSIBLE RESOLUTION ON THE FOLLOWING:

3 – A. SWEARING IN OF FIRE CHIEF:

Commissioner Page moved to swear in Clinton Cooke as the first fire chief of Medina County ESD#1. Commissioner Beck seconded his motion, and the motion was approved with a 4-0 vote. President Dziuk directed the oath of office and at the conclusion, Chief Clinton Cooke became the Fire Chief of Medina County ESD#1. Following the swearing ceremony, Fire Chief Cooke thanked his wife for her loving, caring support and for her attendance at the ceremony and for his mentor, Tommy Erickson and his wife Sherrie, for coming to witness this special event in his life. He assured all in attendance that it was indeed a great honor. President Dziuk stated that hiring Fire Chief Cooke was a great step toward the future, he thanked all the volunteers, the core and heart of this organization, for all their efforts stating that hiring Fire Chief Cooke will improve the service and the quality of all our lives.

4. CONSIDERATION AND ACTION ON AN ORDER AUTHORIZING AND APPROVING THE TAX INCREMENT PARTICIPATION INTERLOCAL AGREEMENT BETWEEN THE DISTRICT AND THE CITY OF CASTROVILLE AND OTHER MATTERS IN CONNECTION THEREWITH:

TIRZ Attorney Clay Binford addressed the Board on the behalf of the City of Castroville regarding Alsatian Oaks subdivision located on approximately 417-acres of land located on the eastern edge of the Extra Territorial Jurisdiction of Castroville. TIRZ attorney Clay Binford requested financial assistance from the Medina County Emergency Services District No. 1. The Alsatian Oak's developer's commitment provided the City of Castroville a master plan for servicing future developments in the area, which the City of Castroville must financially address.

Mr. Binford stated that the final Development Agreement included a significant financial commitment from the City of Castroville to reimburse the developer for the infrastructure which will service Alsatian Oaks and other surrounding projected areas of development. Reimbursement from the City to the developer for this essential infrastructure will be solely from public revenues generated by development within the subject property. The costs to the City alone for this infrastructure, which may benefit the MCESD1, will be approximately \$35,000,000. It is the City of Castroville's hope that citizens of every taxing unit, whose authority includes this property, will benefit from the heightened quality, value, and diversification of the Alsatian Oaks Development Agreement. The City reserved the right to create a tax increment reinvestment zone (TIRZ) on this property. A TIRZ could ensure that taxing units to have the opportunity to participate with the City of Castroville ensuring the City's substantial financial commitment and benefitting MCESD1 and other taxing units while supporting through desperately needed sharing of costs.

In the spirit of regional cooperation and collaboration of local government, the Medina County Commissioners' Court, in response to the City of Castroville's request, approved a resolution on November 21, 2019, evidencing the County's intent to participate in the proposed TIRZ in an amount up to \$12,500,000. These County revenues will be derived solely from additional taxes due to our City's substantial financial obligations outlined in the Development Agreement.

In the same spirit of collaboration and cooperation, the City of Castroville requested \$2,500,000 in additional funds from the Medina County Emergency Services District No. 1 to further diffuse the financial obligations under the Development

Agreement. The City requested that Medina County Emergency Services District No. 1 participate in the contemplated TIRZ by agreeing to commit 70% of its projected ad valorem tax increment generated within the project development, until the earlier to occur, of 30 years, or the amount contributed equals \$2,500,000. Mr. Binford made it clear that the City of Castroville is not asking the ESD to contribute or share any of its allotted ½-cent sales tax revenues generated from the commercial activity within this development once annexed into the City. Since this area is part of the City of Castroville's annexation plan, the City will continue to receive 1-cent tax revenues from projected commercial activity. The City of Castroville will make a similar request of the Medina County Hospital District.

In turn, the City's financial obligations which ensure the development is an asset to the County, will increase Medina County Emergency Services District No. 1 revenues within the project's Alsatian Oaks boundaries, so the City of Castroville can implement public improvements in and around the project area that will assist in the facilitation of anticipated, beneficial, regional growth.

The Alsatian Oaks development is of paramount importance to the City of Castroville and future development in the ETJ and CCN. Mr. Binford remarked that the City has identified and employed experts to assure this project's success through implementing and facilitating the terms of the Development Agreement to deliver an exemplary result from which the City, the County, and the County Districts could benefit.

An email with a copy of the interlocal agreement was sent to members of the Board for their review prior to the meeting, and Mr. Binford availed himself to address any questions and concerns. Chief Cooke had reviewed the agreement and sent a copy to MCESD1's attorney for any revisions and detailed examination. Following brief discussions, Commission Hitzfelder moved to authorize and approve the tax increment participation interlocal agreement between the District and the City of Castroville. Commissioner Mathis seconded his motion, and the motion was approved with a 4-0 vote. The documents are to be executed by the President and the Secretary and returned to Attorney Binford.

5. COMMITTEE/STAFF REPORTS - DISCUSSIONS and POSSIBLE RESOLUTIONS ON THE FOLLOWING:

Prior to any committee/staff reports, Administrative Coordinator Polly Edlund recommended the new Fire Chief be added to a few Committees. Board Vice President Hitzfelder moved to add Chief Cooke as a member of all committees. Board Treasurer Beck seconded his motion and the motion approved with a 4-0 vote.

5 – A. EMS COMMITTEE – Committee Updates:

5 – A – 1. EMS Committee Meeting and Allegiance Contract:

At a previous meeting, Assistant Chief of Administration Banning presented a draft copy of an EMS Provider/First Responder Organization Agreement that is under review that addressed the Medical Director, Allegiance Mobile Health protocol, and the first responder organization (FRO). Additionally, at previous meetings, the District extended their contractual payments with Allegiance Mobile Health EMS through September 2021. To allow the EMS Committee to further their research and negotiations, the Board approved a second extension to the Allegiance Mobile Health EMS contract through December 2021. The EMS Committee requires time to meet with Chief Cooke on concerns and topics related to this agenda item. The Board unanimously tabled this agenda item.

5 – B. FACILITIES and FINANCE COMMITTEE – STATION CONSTRUCTION IN PROGRESS – COMMITTEE UPDATES:

5 – B – 1 – a. MCESD1-Medina County Lease Agreement – Administration Offices:

Recap: As the result of discussions in the Executive Session during the August regular meeting, an edited draft agreement with several questions was sent via email to the Medina County Judge's office for his review. The Judge's office returned a draft agreement for Board approval and respective signatures the day of the September meeting and with the anticipated October 1, 2021, occupancy of the new ESD's administration offices, the Board approved President Dziuk and Administrative Coordinator Edlund to finalize/edit the lease agreement.

Currently, after a slight delay due to County moving to a new office locations and additional final edits, the lease agreement is almost ready for finalization, with the appropriate signatures. The MCESD1's check for \$96,796. for construction dated September 30, 2021, showing the remittance in its correct budget year, was needing to be delivered to the County Judge. Administrative Coordinator Edlund had spoken with County Officials and anticipates payment of the first month's rent to be in November 2021.

Commissioner Hitzfelder noted that MCESD1 needs a Certificate of Occupancy or even a temporary 'C of O' prior to moving into the new administrative offices. Chief Cooke stated that he would look into this matter prior to the office relocation.

5 – B – 1 – b. County Building Construction Update – New ESD Administration Office Move-In and FF&E Status Update:

Medina County Emergency Management Coordinator/Fire Marshall Keith Lutz informed Assistant Chief of Administration Banning that a few door security parts were delayed in delivery. This delivery and installation delay resulted in a later

occupancy date. The 'move date' is now tentatively scheduled for October 23rd, which is subject to change/or delayed by the County. It was reported that FF&E items are being inventoried and needs documented. Current known needs include a coffee maker, refrigerator, white boards, furniture for the Fire Chief's office, and filing cabinets for the record's room. Staff continues to accumulate and prepare for the move. An e-mail with notes for tonight's meeting sent to Staff from Assistant Chief of Administration Banning noted that an on-sale refrigerator was purchased and scheduled for delivery. No Board action is required on this agenda item.

5 – B – 2. MCESD#1 Rio Medina Station #15 – Project Updates, Budgetary Needs and Legal Agreement(s):

5 – B – 2 – a. Construction Updates, Change Orders, Monthly Draw Requests, and Financial/Budget Needs:

5 – B – 2 – a – (1). Change Order Approval:

In an email sent to Staff, Assistant Chief of Administration Banning stated that this change order was the result of the Board's motion from last month's Board meeting allowing President Dziuk, Commissioner Page, and Assistant Chief Banning to collaborate with Architect Debra Dockery to resolve the concerns of the Board regarding previously identified punch list items prior to remitting payment. The e-mail noted several items listed have been completed and concerns resolved, and a pending change order needing approval of \$11,995. Commissioner Hitzfelder moved to approve the payment presented of \$11,995 for the submitted change order #3. (This amount did not include spotlight relays.) The approved listed items were:

\$37 – Betterment fund adjustment for painting Mech. Yard Panels

\$5,994 – hot box relocation

\$1,427 + \$250 for expedited shipping

\$558 – F1 Light Fixture Relay

\$1,188 – relocation of drop cords

\$1,597 – remotes for overhead doors (confirming number of remotes and operation)

\$944 – added outlet for range hood

Commissioner Page seconded his motion, and the motion was approved with a 4-0 vote.

Assistant Chief Banning is awaiting the sprinkler contractor to adjust the spray field sprinkler heads to grade. There are still a few FF&E items to complete; however, Assistant Chief Banning wishes to consult with Chief Cooke prior to completion. Assistant Chief Banning continues to work to provide internet and data service to the building noting that AT&T highspeed fiber cabling underground feed is now in place into the subdivision. Administrative Coordinator Edlund worked with Google Maps and now has the physical address identified as 'Medina County Emergency Services District 1 and Station 15'. Ms. Edlund is aware that the nomenclature needs to be shortened; however, the first step of the process is that the physical address with the US Postal Service must match exactly to setup the new station on Google Maps. Medina County Emergency Management Coordinator/Fire Marshall Keith Lutz assisted with the coordination with AT&T and the communication service needs currently in process.

Commissioner Hitzfelder requested the total year to date expenditures for change orders from Ms. Edlund. Ms. Edlund noted that the change order total as of the October pay app was \$29,408. Commissioner Hitzfelder then stated that change orders on this \$3.4-million-dollar project totaled approximately \$30,000, 1% of the total. Vice President Hitzfelder was pleased with this amount and the efforts of all individuals involved.

5 – B – 2 – a – (2). Bartlett-Cocke Draw Request Approval:

Board Vice President Hitzfelder moved to accept and approve the October Draw Request #11 to Bartlett Cocke for \$131,867.25. Board Treasurer Beck seconded his motion, and the motion was approved with a 4-0 vote. Bartlett Cocke representative Matt Lutz informed MCESD1 that there would be one more draw to cover the cost of the signage on the building and the plaque with the architect's name that will be mounted in the front lobby area.

5 – B – 2 – b. Construction Add-Ons: Wiring, Communications, Alerting, PA, Data, Security – Status to Completion:

At the September meeting, Assistant Chief of Administration Banning reported that the District was waiting on additional final paperwork on this agenda item and the final draw request from Digicom. Digicom was awaiting parts to arrive to finish the project and John reported that he was in the process of installing the base and the alert radios.

Currently, Assistant Chief Banning noted, in an email sent to Staff, that Digicom has completed most of the needed work but still needs to coordinate the PA system interface. Assistant Chief Banning installed radios which are ready for appropriate interfacing. There are still some minor issues to resolve; however, the Base Station is functional. Assistant Chief Banning also installed an off-air TV antenna, so personnel at least have local TV station reception.

Administrative Coordinator Edlund questioned the Yancey water bill(s) for Station 15 that showed usage on two meters. She asked if the second meter was left from the Construction trailer and if we were keeping it to water the landscaping? The Board was unclear on the situation and tabled this agenda item to investigate further.

5 – B – 2 – c. Apparatus Acquisition – Status to Completion Timeline:

In an email sent to Staff, Assistant Chief of Administration Banning and Captain Ramon Martinez went to the truck manufacturer in Wisconsin on October 6th - 8th for final inspection of Engine 8115. Since Assistant Chief Banning was on vacation and Captain Martinez was not able to attend the meeting due to a work commitment, there was no update on the engine, brush truck, or water tender. Chief Cooke updated the board on details he had been made aware of. The item was tabled.

5 – B – 2 – d. Apparatus Equipment, Specifications, Purchases, Funding Timelines – Status to Completion Timeline:

In an email sent to Staff, Assistant Chief Banning noted that the review of Engine 8115 went very well. He and Captain Martinez went over the vehicle in detail and had only a few punch-list items. Once the punch-list items are completed, the truck will be scheduled for delivery (driven) to the Siddons-Martin facility in Kirby for final make-ready and coordinated delivery to Station 15. Upon delivery to Station 15, the process of installing mounting hardware and equipment will begin. Currently, Assistant Chief Banning expects delivery in late October.

In an email sent to Staff, Assistant Chief Banning noted that he was informed on Thursday, October 7th, that the fabrication of the Brush Truck had begun, and the graphics layout reviewed; however, no expected completion date forecasted. The Water Tender is scheduled to start production at the Pierce Florida plant very soon; although everyone is experiencing equipment and material delays, expected delivery of the Water Tender could be as late as January.

5 – B – 2 – e. FF&E, Specifications, Purchasing, Funding Timelines – Status to Completion Timeline:

In an email sent to Staff, Assistant Chief of Administration Banning noted that the FF&E for both Station 15 and new apparatus should wrap up very soon. He had a few items to still order after final inspection and the rest is in the shipping process.

5 – B – 2 – f. Phone and Internet Services RFQ – Status Update and Timeline to Completion:

In an email sent to Staff, Assistant Chief of Administration Banning noted that Station 15 addressing problems seem to be resolved. Medina County Emergency Management Coordinator/Fire Marshall Keith Lutz aided with the phone and internet and Assistant Chief Banning should receive information from AT&T soon. Administrative Coordinator Edlund is also eager to resolve the AT&T problems with the ESD office phone.

6. MASTER PLANNING/NEEDS ASSESSMENT/STRATEGIC PLANS/DISCUSSION and POSSIBLE ACTIONS:

6 – A. PLANNING, LAND ACQUISITION(S), FUTURE STATIONS, DONATIONS, DEMOGRAPHIC REPORTS, ECONOMIC DEVELOPMENT and OTHER FINANCIAL MASTER PLANNING RELATED ISSUES – Any Updates:

Nothing new to report and this agenda item was tabled by the Board.

6 – B. FINANCIAL 15-YEAR MASTER PLAN – Future Planning Process to Incorporate Financial Master Planning:

At the August Budget workshop, a committee made up of Commissioner Hitzfelder and Administrative Coordinator Edlund was created to begin working on long-term financial planning; however, since Chief Cooke has become the Fire Chief of MCESD1 and has fresh ideas to discuss, the Board tabled this item on the agenda.

6 – C. TEMPORARY TRANSITIONAL ADVISORY TEAM REPORT – Team’s Informational Liaison – Ronda McNew:

The Advisory Team met Thursday, September 16, 2021, at 6:30pm in a joint meeting with the VFD Fire Chiefs and MCESD1 Commissioners. The minutes for the joint meeting served as the report of the TTA Team to the Board. Board Vice President Hitzfelder and as a member of the TTA Team, recommended that the leadership of the TTA Team transition from Citizen-at-Large Tim Hildenbrand to Chief Cooke. Commissioner Hitzfelder also remarked that MCESD1 Board members should no longer be members of the TTA Team. The TTA Team will change and take on a new persona, different direction, and renewed purpose with Chief Cooke’s plans for the District. Commissioner Beck noted he would attend any future meetings if needed. This agenda item was tabled.

6 – D. STATION STRUCTURES – LABELING FOR CHAIN OF COMMAND:

This agenda was tabled at the September 2021 meeting. The Board took no action on this agenda item and requested its removal from the agenda. This agenda item will be a part of future discussions that align with Chief Cook’s strategic plans.

7. OLD BUSINESS – DISCUSSION and POSSIBLE RESOLUTIONS ON THE FOLLOWING:

7 – A. MUTUAL AID/AUTOMATIC AID AGREEMENT(S) WITH BEXAR COUNTY ESD2:

Recap: At the July 2021 meeting, Assistant Chief of Administration Banning reviewed a conversation he had with BCESD2 at the recruitment event: BCESD2, an ISO Class 1 department, were fielding numerous inquiries from residents within MCESD1 regarding the Class 10 ISO for the Rio Medina area. BCESD2 approached MCESD1 about setting up an Automatic Aid

agreement for the Potranco Road corridor, allowing the residents within MCESD1 (in the Potranco Road corridor) to also receive an ISO rating of Class 1. This agreement would be at no cost to MCESD1 and supply additional resources to be dispatched initially for major events such as structure fires and back-up coverage. The agreement would be reciprocal. In August, the Board approved Assistant Chief Banning to start dialogue with BCESD2 and begin developing a mutual aid/automatic aid agreement and he reported that this agreement was in process. Commissioner Mathis questioned the notification procedure for fire calls and Assistant Chief Banning informed her that MCESD1 and BCESD2 would be toned-out at the same time. Assistant Chief Banning reported that he met with Chief Rodriguez at BCESD2, and together they are working out the proper official procedures and other specifics with an anticipated November 2021 start date. This agenda item was tabled in September.

Since Chief Cooke requires time to meet with Assistant Chief Banning about this agenda item, the Board tabled the item, to allow additional time for discussions. Chief Cook will inform the Board on this agenda item at the applicable time.

8. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS:

8 - A. SET NEXT MONTH'S MEETING(s) – November Meeting:-

The next proposed regular meeting of MCESD1 will be on Wednesday, November 10, 2021, in the Courtroom of the Medina County Sub Courthouse at Precinct 2, 8366 FM 471 S, Castroville, TX. Exact date and time will be confirmed when the agenda is posted.

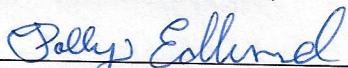
8 – B. Budget Vote Explanation:

Commissioner Beck felt the need to clarify why he abstained from voting for the acceptance MCESD1 Budget at the MCESD1 meeting held on Wednesday, September 8th (agenda item 5. MCESD1 Budget 2021-2022 – Discussion, Action, and Possible Resolution of Acceptance). Board Treasurer Beck said that he was not prepared to recommend acceptance because he was not present at the prior meeting. His rationale and explanation was noted.

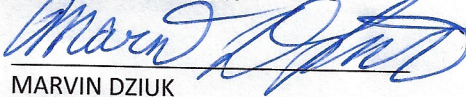
9. ADJOURN (MOTION):

Commissioner Beck moved to adjourn the meeting. Commission Mathis seconded his motion and motion approved with a 4-0 vote. President Marvin Dziuk adjourned the meeting at 8:15pm.

RESPECTFULLY SUBMITTED,


POLLY EDLUND

MCESD#1 PRESIDENT


MARVIN DZIUK